



TOWN OF CARNDUFF
Minutes of the Regular Meeting
Council Chambers at the Municipal Services Building
May 14, 2024

Present		Members of Council Present: Mayor Ross Apperley, Councilors Greg Wall, Kelly Exner, Linda Powell, Mike Fowler, and Mike Pirie.
Absent		Members of Council Absent: Councilor Joel Purves.
Recording		Administrator Brown was in attendance and recorded the minutes. Assistant Administrator/Community Development Officer Tara Beck was also in attendance.
Call to Order		Mayor Apperley called the meeting to order at 6:00 a.m.
Addition	110/24	WALL: That the following item be added to the May 14, 2024 agenda: Liquor Permit and Road Closure for the Carnduff Fall Fling. CARRIED.
Confirm	111/24	EXNER: That the agenda, as prepared and submitted to council, for the May 14 th , 2024 meeting be hereby confirmed. CARRIED.
Minutes	112/24	PIRIE: That the minutes from the regular meeting held on April 9, 2024 be hereby approved. CARRIED.
		UNFINISHED BUSINESS:
Payment Plan	113/24	WALL: That Council hereby accepts the proposed payment plan for Lots 2 & 3, Block 18, Plan No. E1422 as submitted to the administration office. CARRIED.
Vet Incentive Board	114/24	PIRIE: That Council hereby submits a letter giving six months' notice to leave the Vet Incentive Program Board. CARRIED.
Outdoor Multiplex	115/24	EXNER: That Council hereby supports the Carnduff Recreation Board's Outdoor Multiplex Project by covering 2/3 of the deficit, to a maximum of \$40,000 for the concrete slab, sport surface, sport nets, engineering, fence and PST without expectation of being reimbursed. CARRIED.
Infrastructure Assessment	116/24	PIRIE: That Council hires BCL Engineering to complete a predesign report assessing the aging municipal infrastructure throughout the Town of Carnduff. The report will include the water distribution mains, sewer infrastructure, and pavement/curbing. CARRIED.
		NEW BUSINESS:
Wage Increase	117/24	POWELL: That Council hereby approves a wage increase to Cory Scott to \$22.00 per hour. CARRIED.
Policy #COU-05A	118/24	EXNER: That Council hereby replaces Policy COU-05, a policy to set the guidelines for employee hiring, suspension and dismissal with Policy COU-05A. The reason for the change is to correct the daycare procedures. CARRIED.
Hamilton Street	119/24	PIRIE: That Council is hereby considering closing Hamilton Street. Further, as per the Public Notice Bylaw #375-05, a meeting has been scheduled for Tuesday, June 11 th , 2024 to discuss further. CARRIED.
IIP for CCBF Grant	120/24	EXNER: That the Town of Carnduff hereby submits and Infrastructure Investment Plan (IIP) through the Canada Community-Building Fund (CCBF) for the installation of the following fire hydrants: * NE Corner of Spencer Street & Highway 318 * NW Corner of Anderson Avenue & 3 rd Street East * SW Corner of Railway Avenue & Broadway Street * SW Corner of Broadway Street & Souris Avenue. CARRIED.

DELEGATION:

7:12 a.m. – 7:37 a.m. – Shane Sterling, Foreman

PUBLIC WORKS:

7:15 a.m. – Councilor Wall declared a conflict of interest regarding the metal tank tenders and left the council chambers.



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| Metal Tank
Tenders | 121/24 | <p>FOWLER: That Council hereby accepts Moskal Mechanical's tender for five metal tanks at a cost of \$1,500 dollars. Further, the tanks must be paid for and removed by June 1st, 2024. CARRIED.</p> <p>7:21 a.m. – Councilor Wall returned to the council chambers.</p> |
| | | NEW BUSINESS CONTINUED: |
| Policy
#PW-TS-04 | 122/24 | <p>EXNER: That Policy #PW-TS – 04, a policy to provide a planning tool for consistent construction of sidewalks and spacing for trees and lights, be rescinded. The reason for rescinding is this will be included in the design/development process. CARRIED.</p> |
| Policy
#PW-TS-12A | 123/24 | <p>WALL: That Policy #PW-TS – 12A, a policy to set the guidelines for maintaining the Carnduff Cemetery, be hereby rescinded. The reason for rescinding is the Cemetery Bylaw now encompasses all guidelines for the cemetery. CARRIED.</p> <p>8:03 a.m. – Councilor Wall, Administrator Brown and Community Development Officer/Administrator Assistant Beck declared a conflict of interest regarding the Sick Day Policy and left the council chambers.</p> <p>8:04 a.m. – Councilor Wall, Administrator Brown and Community Development Officer/Administrator Assistant Beck returned to the council chambers.</p> |
| Special
Events Permit | 124/24 | <p>WALL: That Council hereby approves issuing a special occasion permit to Carnduff Fall Fling for a beer gardens located at the 100 block of Broadway Street on Saturday, September 7th from 2:00 pm to 12:00 midnight and Sunday, September 8th from 12:00 midnight to 2:00 a.m. CARRIED.</p> |
| Temporary
Road Closure | 125/24 | <p>EXNER: That Council hereby approves temporary closing the following streets for the Carnduff Fall Fling celebration:</p> <ul style="list-style-type: none"> * East side of the 100 block on Broadway Street from Friday, September 6th at 6:00 p.m. until Sunday, September 8th at 12:00 noon. * West side of the 100 block on Broadway Street from Saturday, September 7th at 12:00 noon to Sunday, September 8th at 12:00 noon. CARRIED. |
| | | REPORTS: |
| Admin.
Report | 126/24 | <p>FOWLER: That the Administrator's Report for the May, 2024 meeting be accepted as presented, and furthermore the report be filed. CARRIED.</p> |
| Committee
Reports | | <p>Recreation – April Report provided by Rec Director Jodie Wall.
 Golf Club Financials provided by Rec. Director Jodie Wall.
 Centennial Arena Financials provided by Rec. Director Jodie Wall.
 Arena Kitchen Financials provided by Rec. Director Jodie Wall.
 Curling Club Financials provided by Rec. Director Jodie Wall.
 Recreation Board Financials provided by Rec Director Jodie Wall.
 Ball Diamonds Financials provided by Rec. Director Jodie Wall.</p> <p>Library – Council Exner provided a verbal report.
 Daycare – Mayor Apperley provided a verbal report.
 EMO – Councilor Wall provided a verbal report.
 Fire Department – Councilor Pirie provided a verbal report.
 Medical Clinic – Financials provided by RM #2 Administration
 Mayor Apperley provided a verbal report.
 S.E. Medical Group – May monthly update provided.
 Mayor Apperley provided a verbal report.
 SE Transp Planning – Councilor Wall provided a verbal report.
 Cemetery – Mayor Apperley provided a verbal report.
 Water & Sewer Reporting – Councilor Wall provided a verbal report.
 Carnduff Fall Fling – Councilors Fowler & Powell provided a verbal report.</p> |
| | 127/24 | <p>PIRIE: That the written council committee reports be received and filed and further that the verbal council committee reports be acknowledged as presented. CARRIED.</p> |
| | | CORRESPONDENCE: |
| Correspon. | | Gov. of Sask.....Final Letter re: Lagoon Project. * |



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- SAMA.....2024 Primary Audit Report. *
- Connect Energy..... Letter re: Gas Price Confirmation. *
- SUMA Spring, 2024 Magazine.
- Canadian Security.....Spring 2024 Magazine.
- The Furrow.....Spring 2024 Magazine.
- We BuildSpring 2024 Magazine.
- Plain & ValleyApril 2024 Newspaper.

128/24 FOWLER: That the list of correspondence be approved and furthermore that all correspondence with an asterick (*) be acknowledged as included in council packages. **CARRIED.**

FINANCIAL:

Bank Statement 129/24 POWELL: That the bank reconciliation statement for the April 2024 Bank of Montreal Chequing Account and Affinity Credit Union Payroll Account be accepted as presented. **CARRIED.**

Financial Statement 130/24 EXNER: That the statement of financial activities and income statement ending April 30, 2024 be accepted as presented. **CARRIED.**

ACCOUNTS FOR PAYMENT:

Accounts For Approval 131/24 WALL: That Cheque #35095 to #35145 for \$317,999.58; electronic fund transfers of \$23,227.03 (school taxes); payworks & ACU withdrawals and Cheque #8195 to #8199 for \$93,413.79; and mastercard payments of \$2,071.64 totaling \$436,712.04 be hereby approved for payment. **CARRIED.**

Accounts For Approval 132/24 POWELL: That cheque #35147 to J.P.'s Plumbing & Heating for \$2,686.20 be hereby approved for payment. **CARRIED.**

Accounts For Approval 133/24 PIRIE: That Council hereby authorizes payment to Pinchin Ltd. For \$10,230.15. **CARRIED.**

8:44 a.m. – Mayor Apperley declared a conflict of interest regarding his payment and left the council chambers.

Accounts For Approval 134/24 POWELL: That Cheque #35146 to Ross Apperley for \$1,192.15 be hereby approved for payment. **CARRIED.**

8:45 a.m. – Mayor Apperley returned to the council chambers.

Adjourn 135/24 EXNER: That we do now adjourn. **CARRIED.**

Meeting adjourned at 8:47 a.m.



 Mayor



 Administrator